

**AFFIDAVIT OF COMPLETION AND COMPLIANCE**  
**with the GABB Board Certified Business Broker ("BCBB") Requirements**

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I, \_\_\_\_\_, certify that I have met the Georgia Association of Business Brokers (GABB) requirements to obtain its Board Certified Business Broker (BCBB) designation.

I certify the following:

- A. I am and have been an active business broker and a member in good standing of the GABB for a minimum of two years as of the date below, have attended three or more events for each of the last two years, and am current on my dues.
- B. My Georgia real estate license (#\_\_\_\_\_) is active and in good standing.
- C. I have paid all applicable BCBB certification fees. These include the application fee, all course-related fees, and the final certification fee of \$50.00.
- D. I have served as the lead business broker in closing at least (3) three business transactions. *(Attach Settlement Statement from each closing or acceptable documentation)*
- E. I have successfully completed a minimum of 42 credits consisting of coursework (3 credits per course) and/or various services to the GABB, as detailed below.

	Number	Credits	Total Credits
<b>Credits for Coursework</b> <i>(minimum 11 courses for 33 credits)</i>			
Courses completed from the catalog of courses below (3 credits each)			
<b>Possible Service Credits</b>			
I am, and have been, an active member in good standing of the GABB. (5 credits)			
I am currently, or have previously served, on the GABB board. (5 credits)			
I have instructed at least one BCBB course. 6 credits for each course, 12 credits maximum			
<b>Total Service Credits</b>			
<b>Total Course &amp; Service Credits</b>			

I certify the above is true and correct and acknowledge anything to the contrary may result in losing the BCBB designation.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## CATALOG OF GABB BOARD CERTIFIED BUSINESS BROKER (BCBB) COURSES

	BCBB Course	GREC #	Date	Instructor	Completed
1	Everything is Great Until it Isn't – License Law	67741	05/19/20	Ann Cyphers	
2	Evaluating Lease Issues when Buying or Selling a Business	71908	05/20/20	Wendy Kraby & Jon Roman	
3	Business Valuation Basics	72444	10/27/20	Dan Browning	
4	Business Broker Practice Approaches	72445	10/28/20	J Snypp & Robin Gagnon	
5	Introduction to Business Brokerage	72820	02/09/21	Dave Chambless	
6	Buy-Side Business Brokering	72874	04/26/21	Marty Rueter	
7	Introduction to Sell-Side Business Brokering	72873	04/29/21	Dave Chambless	
8	Business Broker Marketing	73188	06/15/21	Jeff Merry	
9	Business Broker Models	73239	07/13/21	Mike Ramatowski	
10	Securing and Managing Business for Sale Listings	73352	08/17/21	Matt Wochele	
11	Business Valuation	73547	10/19/21	Jeff Forrestall & Ricky Moore	
12	Recasting Financials and Accounting Fundamentals for Business Brokers	73934	03/01/22	Jon Roman	
13	Pricing a Business	74113	04/26/22	Erin Crawford	
14	Legal Issues in Business Brokering to Avoid Price Increase	71540	05/24/22	Shannon Collier	
15	Intro to Accounting Terms and Federal Tax Returns for Business Brokers	75213	08/16/22	Ricky Moore	
16	Business Broker Ethics	75494	10/25/22	Matt Wochele	

**Total Credits Earned:** \_\_\_\_\_ (3 credits for each course)

I certify that I have attended and successfully completed exit exams for each of the courses initialed in the "Attended" column above, and further acknowledge anything to the contrary may result in losing the BCBB designation. Attach a printout from your GREC and TalentLMS accounts reflecting credits earned for BCBB courses.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_